

IMLAY CITY PLANNING COMMISSION
REGULAR MEETING MINUTES
Tuesday, February 23, 2021
6:00 PM

1. CALL TO ORDER

Chairman Germayne called the Regular meeting to order at 6:09 PM.

2. PLEDGE OF ALLEGIANCE

Chairman Germayne led the Pledge of Allegiance

3. ROLL CALL

Present: Chairman Tom Germayne, Mayor Joi Kempf, Walt Bargaen, Bob Tanis

Absent: Vice Chairman Ian Kempf, Ted Sadler, John Lengemann

Also Present: City Manager Craig Horton, City Clerk Dawn Sawicki-Franz and resident.

4. APPROVAL OF AGENDA

MOTION by J Kempf supported by Bargaen to approve the Agenda as presented with the realignment of **NEW BUSINESS: A. PUBLIC NOTICE DISCUSSION BY ATTORNEY** and **B. RFP DISCUSSION FOR PLANNING SERVICES.**

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF MINUTES

MOTION by Bargaen supported by Tanis to approve the January 26, 2021 regular meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

None

7. OLD BUSINESS

A. PUBLIC NOTICE DISCUSSION BY ATTORNEY

Attorney Brian Garner stated that he has new information for the moratorium and suggested to the planning commission to add the new information to the moratorium and consider a public hearing in a month or two. Garner said he would work on the language to make it fit with our current city ordinances and bring it to the next planning commission meeting for review and probable implementation.

MOTION by Tanis supported by J Kempf to direct the attorney Brian Garner to draft a revised proposal for the active moratorium currently in place.

MOTION CARRIED UNANIMOUSLY

B. RFP DISCUSSION FOR PLANNING SERVICES

City Manager Craig Horton explained that we received six responses to the Zoning RFP that was recently sent out. They range in cost from \$24,500.00 to \$47,115.00 for the responses that were received. Horton stated that the board packets contain a condensed version of the Zoning RFPs that were received. Horton suggested a meeting either a regular planning meeting or a special planning meeting to begin vetting the vendors that submitted a Zoning RFP. Chairman Germayne set a special planning meeting on Wednesday, April 14, 2021 at 6:00PM for the purpose of having the vendors present themselves and their proposals for the planning commission.

NO MOTION – DISCUSSION ONLY

C. DISCUSSION OF VACANCIES

Discussion of the board regarding the current vacancies on the planning commission.

MOTION by Bargaen supported by Tanis to regretfully accept the resignation of Vice-Chairman Ian Kempf from the Planning Commission effective immediately.

MOTION CARRIED UNANIMOUSLY

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MOTION by Bargaen supported by Tanis to regretfully accept the resignation of Commissioner Ted Sadler from the Planning Commission effective immediately.

MOTION CARRIED UNANIMOUSLY

MOTION by Bargaen supported by Tanis to recommend to the commission board Ryan Cinader to the planning commission for the remainder of Ian Kempf's seat to expire in June of 2021.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. None

9. CITIZENS FROM THE FLOOR

NONE

10. ADJOURNMENT

MOTION by Tanis supported by J Kempf to adjourn the meeting at 7:05PM.

MOTION CARRIED UNANIMOUSLY

Respectfully Submitted by: _____
Dawn Sawicki-Franz, City Clerk/Treasurer

Approved: March 23, 2021 by Planning Commission

Approved: April 06, 2021 by City Commission